

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING AGENDA

*Coatesville Area Senior High School Auditorium*

**FEBRUARY 12, 2019**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Robert J. Fisher, President	<i>(Education Committee)</i>
Thomas N. Keech, Vice President	<i>(Finance Committee)</i>
Henry J. Assetto	<i>(Education Committee)</i>
James Hills	<i>(Finance Committee)</i>
Robert T. Marshall, Jr.	<i>(Education &amp; Policy Committees)</i>
Brandon J. Rhone	<i>(Operations &amp; Policy Committees)</i>
Thomas Siedenbuehl	<i>(Policy Committee)</i>
Ann M. Wuertz	<i>(Finance &amp; Operations Committees)</i>

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning  
Jeffrey Ammerman, Director of Business Administration  
Karen Hall, Director of Human Resources and School Board Secretary  
Lisa Hauswirth, Director of Special Education  
Jason Palaia, Director of Elementary and Secondary Education  
Rita Perez, Director of Pupil Services

#### **Student Representatives**

Diamond Marrow, Senior Class Representative  
Beamlak Abraham, Junior Class Representative

#### **Solicitor**

Michael I. Levin, Esquire

**6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**CONSENT AGENDA** *(Robert Fisher, Board President)*

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**1. FINANCE COMMITTEE** *(Thomas Keech, Chair)*

**A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

**B. DE County Community College - Agreement for Open Dual Enrollment Pathway Program**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Educational Agreement for Open Dual Enrollment Pathway Program, as presented. ([Enclosure](#))

**C. DE County Community College – Educational Agreement for College in the High School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Educational Agreement for College in the High School, as presented. ([Enclosure](#))

**D. Release & Settlement Agreement - Employee #012407**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for Employee #012407, as presented. ([Confidential Enclosure](#))

**E. Release & Settlement Agreement - Employee #011358**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for Employee #011358, as presented. ([Confidential Enclosure](#))

**F. Release & Settlement Agreement - Employee #012879**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for Employee #012879, as presented. ([Confidential Enclosure](#))

**G. Art Partners Studio – Benner Lease Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Lease Agreement between Art Partners and the Coatesville Area School District, as presented. ([Enclosure](#))

**H. Church of Coatesville – Benner Lease Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Lease Agreement between the Church of Coatesville and the Coatesville Area School District, as presented. ([Enclosure](#))

**I. Pearls Academy – Benner Lease Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between Pearls Academy and the Coatesville Area School District, as presented. ([Enclosure](#))

**J. The Schrader Group Design Agreement – Kings Highway Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Design Agreement between the Schrader Group and the Coatesville Area School District, as presented. ([Enclosure](#))

**K. Director of Business Administration – Richard Fazio**

**RECOMMENDED MOTION:** That the Board of School Directors approve Mr. Richard Fazio as the Director of Business Administration for a term to begin on or around July 8, 2019 and ending June 30, 2022 at an annual starting salary of \$132,378.00, as presented. ([Enclosure](#))

**L. 2019-2020 Preliminary Budget**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2019-2020 preliminary budget, as presented. ([Enclosure](#))

**RESOLVED,** by the Board of School Directors of Coatesville Area School District, as follows:

- 1. The Preliminary General Fund Budget of the Coatesville Area School District for the 2019-2020 fiscal year on form PDE 2028 to the School Board is adopted, as presented. The Administration and School Board will continue review of budget components, and the Preliminary Budget may be revised prior to adoption of a Final Budget for the 2019-2020 fiscal year.*
- 2. The Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education is 2.9%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District website an Act 1 Referendum Exception Notice.*

**M. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Hydutsky, Domenica, Special Education Teacher for Scott Middle School. Letter Dated: 2/6/2019. Reason: Personal. Effective: 4/5/2019.

b. CATSS

- 1) Sweigart, Heather, 6.5 Hour Special Education Aide for Rainbow Elementary School. Letter Dated: 1/23/2019. Reason: Personal. Effective: 2/6/2019.

c. EXTRA DUTY

- 1) Gellner, Jonah, 8<sup>th</sup> Grade Track Coach for Scott Middle School. Letter Dated: 1/24/2019. Reason: Personal. Effective: 1/24/2019.
- 2) Willard, Tiffeny, Girls' Lacrosse Coach for North Brandywine Middle School. Letter Dated: 1/28/2019. Reason: Personal. Effective: 1/28/2019.

d. FEDERATION

- 1) DePedro, Anthony, B Custodian for the Coatesville Area Senior High School. Letter Dated: 1/15/2019. Reason: Personal. Effective: 1/15/2019.
- 2) Steward, Nathalie, Food Service Worker for the Coatesville Area Intermediate High School. Letter Dated: 1/18/2019. Reason: Personal. Effective: 2/1/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) DiIorio, Nicole, LTS English Teacher for North Brandywine Middle School. Posted: 1/3/2019. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Substitute Contract. Degree: BA—English Literature, Arcadia University. Certification: English 7-12. Effective: 2/7/2019. SP4: Approved. Pending 168 Forms.
- 2) Horne, Dana, Kindergarten Teacher for Reeceville Elementary School. Posted: 12/18/2018. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Early Childhood Education, West Chester University. Certifications: Grades PK-4. Effective: 2/4/2019. SP4: Approved. Pending 168 Forms.

- 3) Robinson, Stephanie, Special Education Teacher for South Brandywine Middle School. Posted: 9/24/2018. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Education, West Chester University. Certifications: Special Education PK-8, Grades PK-4. Effective: 2/11/2019. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Matuszewski, Amelia, 5.75 Hour Special Education One-on-One Aide for South Brandywine Middle School. Posted: 8/29/2018. Salary: \$12.50/hour. Effective: 1/22/2019. SP4: Staff.
- 2) McMillan, Imani, 8 Hour Attendance Secretary for Coatesville Area Senior High School. Posted: 8/12/2018. Salary: \$15/hour. Effective: 2/11/2019. SP4: Approved. Pending 168 Forms.
- 3) Miles, Vincent, 5.75 Hour Special Education One-on-One Aide for South Brandywine Middle School. Posted: 8/29/2018. Salary: \$12.50/hour. Effective: 2/6/2019. SP4: Approved. Pending 168 Forms.
- 4) Selinsky, Randi, Special Education Secretary for the Coatesville Area School District. Posted: 10/22/2018. Salary: \$15/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Deck, Susan, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 2) Fichter, Emily, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 3) Frymiare, Carol, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Gredzinski, Kimberly, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Griffith, Karen, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Harvey, Carla, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Kaiser, Amanda, Mentor for Devon Miller for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2/11/2019. SP4: Staff.
- 8) Kennedy, Deborah, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 9) Knecht, Melissa, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 10) Loughhead, Paula, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 11) Morris, David, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 12) Nichols, Sean, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 13) O’Connell, Susan, Mentor for Dana Horne for Reeceville Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2/4/2019. SP4: Staff.
- 14) Ollis, Michele, Safety Club Advisor for King’s Highway Elementary School. Posted: 9/12/2018. Salary: \$435 (prorated). Effective: 1/22/2019. SP4: Staff.
- 15) Pacana, Maureen, Mentor for Jessica Canning for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2/5/2019. SP4: Staff.
- 16) Quattlebaum, Nathaniel, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 17) Reed, Genevieve, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 18) Viscuso, Ashley, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 19) Willard, Tiffeny, Assistant Lacrosse Coach for the Coatesville Area High School Campus. Posted: 7/1/2018. Salary: \$2950.75. Effective: 2018—2019 School Year. SP4: Staff.
- 20) Wise, Bryan, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.

3. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Maloney, Clifford, Principal for Rainbow Elementary School. Effective: 1/22/2019—2/8/2019.

b. CATA

- 1) Gibb, Lauren, Guidance Counselor for the Coatesville Area Senior High School. Effective: 3/11/2019—5/31/2019.
- 2) Lloyd, Mallory, Special Education Teacher for King’s Highway Elementary School. Effective: 2/14/2019—4/12/2019.
- 3) Loescher-Velazquez, Pablo, Teacher for Caln Elementary School. Effective: 3/18/2019—6/7/2019.

c. CATSS

- 1) Warren, Dorothy, 6.5 Hour Special Education Aide for King’s Highway Elementary School. Effective: 11/28/2018—2/19/2019.

**4. Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary Transfer of:

a. CATA

- 1) Henderson, Nancy, move from 6.5 Hour Aide for North Brandywine Middle School to 6.5 Hour Aide for King’s Highway Elementary School. 8/27/2018.

**5. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the creation of the following extra duty positions:

1. Robotics Club (pilot) for the Coatesville Area Intermediate High School
2. STEM Team (pilot) for the Coatesville Area Intermediate High School

**2. EDUCATION COMMITTEE** (*Robert Fisher, Chair*)

**A. Out-of-State Field Trip Request – Drumline Competition**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to attend an out-of-state drumline competition, as presented. ([\*Confidential Enclosure\*](#))

**B. Public Performance Request – Gospel Choir**

**RECOMMENDED MOTION:** That the Board of School Directors approve the gospel choir’s request for a public performance, as presented. ([\*Confidential Enclosure\*](#))

**C. Student Adjudications: 10001782, 10003087, 10003912, 10005839 and 50000933**

**RECOMMENDED MOTION:** That the Board of School Directors approve student adjudications for the following students:

10001782      10003087      10003912      10005839      50000933

3. **OPERATIONS COMMITTEE** (*Ann Wuertz, Chair*)

A. **Request to Waive Fees – Coaching Victory – Rainbow Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$31,290, for use of the gymnasium to host community basketball off-season programs, as presented. Coaching Victory is willing to pay custodial fees in the amount of \$9,240 for this request. ([Enclosure](#))

B. **Request to Waive Fees – Coaching Victory – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$31,770, for use of the gymnasium for the Spring and Summer of 2019, as presented. ([Enclosure](#))

C. **Request to Waive Fees – Coatesville Youth Initiative / Service Corps. Meeting – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$232, for classroom use on Wednesday, February 27, 2019 from 6:00 p.m. to 8:00 p.m., as presented. ([Enclosure](#))

D. **Request to Waive Fees – PIAA State Playoff Games – C.A.I.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$643.50, for use of the gymnasium as a neutral basketball site for the PIAA State Playoff Games, as presented. The organization is willing to pay custodial fees in the amount of \$363 for this event. ([Enclosure](#))

E. **Request to Waive Fees – Special Olympics – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$3,328, for use of the athletic field(s) and football stadium on Thursday, May 2, 2019, as presented. ([Enclosure](#))

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*